

PROFESSIONAL LEAVES

Sabbatical Leave

Applications for sabbatical leave must be submitted prior to February 1 of the school year preceding the sabbatical year.

Applications will include a detailed proposal of what is to be done during the sabbatical, and how this will improve the applicant's service to the district.

Within 30 days after return to service, the employee will present to the Superintendent documentation verifying the completion of all elements of the submitted proposal.

Personnel on sabbatical leave will normally return to the same assignment they held when going on sabbatical. However, if there have been changes in assignment or realignment of management personnel, employees returning from sabbatical leave will receive the same consideration in assignment as they would have received if they were not on sabbatical leave.